

## **Abergavenny Art Group (“The Art Group”) Privacy Policy**

Data provided by members will be held securely by the Art Group's Secretary – contact via: [secretary@abergavennyartists.co.uk](mailto:secretary@abergavennyartists.co.uk) That data will be supplied as required to others on the Art Group Committee (the Committee) for distribution and use as described below.

### **What are the purposes of keeping the data on our members?**

1. To know the name of the member and if a current membership fee has been paid.
2. To be able to communicate with members either by email, post, telephone, or text.
3. To enable any Committee member to send out information relating to membership, lectures, demonstrations, workshops, exhibitions, visits, newsletters, and other events relating to the Art Group.
4. To be able to provide information for the purpose of securing insurance under the name of the Abergavenny Art Group.
5. To be able to provide information on the member and images of him/her and of artwork by the member on the Art Group's website *abergavennyartists.co.uk*
6. To be able to carry out any analysis on the particular interests of members to guide the formation of the Art Group's programme, assist in ways to promote the Art Group and increase its membership, and how members found out about the Art Group.

### **What the Art Group does NOT do with the data held about its members:**

- a. Share data with other organisations (regardless of whether data is sold or exchanged for free) without the member's prior and specific consent.
- b. Research data on members, regardless of whether data is obtained from the public domain, or a publicly accessible source. (including attempting to find out any information about a person's financial position, property, previous subscriptions or donations or their propensity for giving).

### **Removal of data**

The Art Group will delete the data (including images of artwork) held on any individual two years after the membership lapses. (In general membership commences in any year on 1<sup>st</sup> May.) You may withdraw your consent to receiving information by email/post/phone/text at any time by notifying the Art Group's Secretary.

Dated: April 2018